

COCHIN REFINERIES SCHOOL

A premier CBSE School
Ambalamukal 682 302, Ernakulam Dist, Kerala
(10+2 pattern School affiliated to CBSE, New Delhi and managed by
Cochin Refineries Educational Aid Society)

REQUIRES

Permanent Basis				
Sl No	Post	No.of Posts	Qualifications	Scale of Pay
1	Counselor		Post Graduate Degree in Psychology / Social Work from a recognized University OR Graduate / Post Graduate with Diploma in Career Guidance & Counseling from a recognized University / Institute.	Initial placement will be on a consolidated pay of Rs.30,000/- p.m for one year. On successful completion of 1 year he/she shall be considered for appointment against permanent vacancy of School Counselor in the Pay Band Rs.9300-34800 with a grade pay of Rs.4200 (pre revised). Gross emoluments in the minimum of the pay scale at the current rate of allowances would be Rs.34,560/- p.m (likely to be revised upwards).
2	Special Educator		BSc Degree with BEd in Special Education from a recognized University. OR BSc & BEd with Diploma in Special Education from a recognized University / Institute.	Initial placement will be on a consolidated pay of Rs.30,000/- p.m for one year. On successful completion of 1 year he/she shall be considered for appointment against permanent vacancy of Special Educator in the Pay Band Rs.9300-34800 with a grade pay of Rs.4200 (pre revised). Gross emoluments in the minimum of the pay scale at the current rate of allowances would be Rs.34,560/- p.m (likely to be revised upwards).

Age Limit: Not exceeding 35 years as on 1st June, 2018 for all the above posts. Relaxation / Concession for SC/ST/OBC candidates will be as per Government Guidelines.

Experience: Teaching experience of minimum 2 years in a recognized CBSE/ICSE school.

Fluency in English: Ability to communicate well with fluency in English language is essential for all posts.

Selection: The selection methodology will comprise of written test, Group Discussion and interview. The candidates short listed in the written test will be required to appear for interview for final selection. Appointment will be subject to the candidates clearing the medical examination.

Right to restrict candidates: The Management reserves the right to call for Written Test / Interview only those who in its opinion are likely to be suitable. Management may at its discretion, raise / relax the eligibility standard to restrict the number of candidates or to make available sufficient number of candidates to be called for Test / Interview. Management reserves the right to fill or not to fill the above post without assigning any reason whatsoever.

How to Apply ? Duly filled in Application in the prescribed format (to be downloaded from the website) with true copies of qualifications & experience should be sent in an envelope super scribed as “**Application for the post of _____**, to the **PRINCIPAL,COCHINREFINERIESSCHOOL,AMBALAMUKAL P O, ERNAKULAM DIST, KERALA - 682 302**

Last date for receipt of completed application (in the prescribed format available on the website) is 28th March, 2018.

Those applicants, who had already applied to our earlier notification dtd 17.01.2018, may reapply as per revised eligibility criteria.

We do not have any agent and have not engaged any Agency to render support in this selection process and therefore any form of canvassing for any position by a candidate will render his candidature invalid.

If approached by any person / agent with the job offer, kindly contact Principal & the nearest Police Station immediately.

Ambalamukal/07th March, 2018

**PRINCIPAL,
Cochin Refineries School**

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Affix recent
Passport size
Photograph
here

APPLICATION FORMAT
(must be filled in own handwriting)

1.	Post applied for												
2.	Name of the candidate (In Block letters)												
3.	Gender	Male / Female				4.	Marital Status	Married / Unmarried					
5.	Date of birth*	DD			MM			YYYY				Age in completed yrs as on 01.06.2018	
6.	Father's Name												
7.a)	Religion						b)	Category	Gen/SC/ST/OBC			c) Nationality:	
8.	Mailing Address						9.	Permanent Address					
	Pin Code							Pin Code					
10.	Contact Telephone Nos.												
11.	e-mail ID												

12. Educational Qualifications. (Higher qualifications to Lower - up to Std X).

Examination passed	Subject / Specialization	Board / University	Name of the College / School / Institute / where studied	Whether the course / institute is recognized. If so name the authority	Year of passing	Course Duration	Whether regular / distant / correspondence course	% of marks

13. Have you qualified SET / CTET / TET / NET ? (If yes specify)

14. Experience (In chronological order) * copies of experience certificates must be attached

School's Name with brief address	Whether CBSE / ICSE / Others (specify)	CBSE / ICSE Affi. No	Posts held	Duration (exact dates to be given)		Nature of Duties
				From	To	

14.	Are you a computer literate? If yes, state the skills
15.	Languages in which you are able to converse?
16.	Extra curricular / Co curricular activities :-
17.	Achievements / prizes or awards won / papers published etc (if required additional sheet may be attached)

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge. If at any stage of the selection process, or later, any of the above statement/s is/are found to be false or incomplete, I understand that my candidature will stand cancelled / my service is liable to be terminated

Date : _____

Signature : _____

* Additional sheets may be added if necessary