

Dear Parent ,

31st May , 2020

We are going to start the new academic year in the midst of these troubled times. We understand that you as a parent are apprehensive about the academic session 2020-21 .

Kindly join us for a virtual meeting using Google Meet , where you will get a clear idea as to how the school plans to start the classes online .

Details of Virtual Meeting

Date	Time	Classes
03/06/2020	07.00p.m. - 07.45 p.m.	KG , I - V
04/06/2020	07.00p.m. - 07.45 p.m.	VI - IX

Date of commencement of online classes : **08/06/2020 (Monday)**

Guidelines :

- ❖ To join the meeting click on the link which will be sent via SMS . Click on the Invitation link at least 5 minutes before the scheduled time .
- ❖ You can join the meeting using Laptop / Desktop / Smartphone . If you are planning to join from a smart phone install Google Meet app well in advance .
- ❖ Good internet connectivity is a must for hassle free participation .
- ❖ Please join the session by clicking JOIN NOW button. Do not click on PRESENT button, this is for the presenter (Principal / Teacher) who will be delivering the online session
- ❖ Ensure your Microphone is muted and Camera is in OFF condition before joining the online meeting.
- ❖ Please make use of CHAT BOX to raise any questions or reply to any query made by the presenter (Principal / Teacher) . Observe instructions posted in the chat box by the HOST .

PLEASE ENSURE SCREEN OF THE PRESENTER IS ALWAYS PINNED.

To exit from the meeting click on the “Leave” button which lies between mic and camera icon . To ensure a fruitful meeting parents are requested to follow the above stated rules .

CRS welcomes you to Academic Session 2020-2021 !!

Regards ,

Principal ,

Cochin Refineries School