

## INFORMATION OF THE SCHOOL

1. Name of the School with address :  
with pin code no. COCHIN REFINERIES SCHOOL  
KUZHIYARA P O, THIRUVANIYOOR  
ERNAKULAM - 682 312
- Email [office@cochinrefineriesschool.ac.in](mailto:office@cochinrefineriesschool.ac.in)  
Ph. No. 0484 2714 800 / 2714 900  
Fax No. 0484 2720856
2. Year of establishment of School 1966
3. Whether NOC from State / UT  
or recommendation of Embassy  
of India obtained ?  
(i) NOC No. G.O.M.S No. 267  
(ii) NOC issuing date 23.06.1967
4. Is the School is recognized, if yes  
by which authority CBSE
5. Status of Affiliation:  
Permanent / Regular / Provisional PERMANENT
- (i) Affiliation No. 930024  
(ii) Affiliation with the Board since 1966  
(iii) Extension of affiliation upto 31.03.2021
6. Name of Trust/Society/Company  
Registered under Section 25 of the  
Company Act 1956. Period upto which  
Registration of Trust/Society is valid COCHIN REFINERIES  
EDUCATIONAL AID SOCIETY
7. List of members of the School Managing  
Committee with their address/tenure  
and post held
- MR. KURIAN P ALAPATT, CGM - HR, BPCL KR ( CHAIRMAN )
  - MR. GIRIDHARAN S, GM - MAINTENANCE, BPCL KR
  - MR. SATHYAN V, GM - ADVISORY SERVICES, BPCL KR
  - MR. GEORGE THOMAS, GM - PR & ADMN, BPCL - KR
  - MR. SREEKUMAR R S, DGM - FINANCE, BPCL KR
  - MR. MAYA GEORGE, PRINCIPAL, KV INS DRONACHARYA
  - MRS. MAYA MOHAN, RTD PRINCIPAL, CHINMAYA
  - MRS. MALA B MENON, PRINCIPAL, COCHIN REFINERIES SCHOOL

- MR. PRAVEEN KUMAR, SCHOOL COORDINATOR

8. Name and official address of the Manager/ President/Chairman/Correspondent MR. KURIAN P ALAPATT  
CGM - HR, BPCL KR

- (i) Email [admin@cochinrefineriesschool.ac.in](mailto:admin@cochinrefineriesschool.ac.in)  
(ii) Ph. No. 0484 2714800  
(iii) Fax No. 0484 2720856

9. Area of School campus

- (i) In Acres 12.61 Acres  
(ii) In Sq. mtrs 51016 sq. mtrs  
(iii) Built up area (sq. mtrs) 26,127  
(iv) Area of playground in sq. mtrs 9,533  
(v) Other facilities  
(a) Swimming Pool NO  
(b) Indoor games YES  
(c) Dance Rooms YES  
(d) Gymnasium NO  
(e) Music Rooms YES  
(f) Hostels NO  
(g) Health and Medical check up YES

10. Details of fee structure

- (i) Pre Nursery NA  
(ii) KG 21000 / YEAR  
(iv) I to V 21000 / YEAR  
(v) VI to VIII 21000 / YEAR  
(vi) IX & X 24700 / YEAR  
(vii) XI & XII 28300 / YEAR

11. Transport facility

- (i) Own buses  
(ii) Buses hired on contract basis YES  
(iii) Details of transport charges 700/MONTH

12. Particulars of teaching staff ( to be updated time to time )

S:N	Name	Designation	D.O.B	D.O.J
1	MALA B MENON	PRINCIPAL	18-Sep-62	1-Jul-11
2	PREMLATA SHAJI	VICE PRINCIPAL	27-Oct-66	22-Oct-98
3	ANICE GEORGE	PGT	30-Jul-62	5-Jul-88

4	JAYASHREE L.	PGT	22-Feb-64	7-Jun-88
5	SURESH KUMAR.C	PGT	21-May-75	2-Jun-08
6	SHINE P. JOSE	PGT	28-Mar-80	2-Jun-08
7	VILMA JAIMS	PGT	6-Dec-60	1-Jun-92
8	C. SATHISH KUMAR	PGT	5-Aug-72	30-Oct-98
9	ANJU B.	PGT	23-Feb-72	21-Jun-01
10	JAYAKRISHNAN P	PGT	05-Feb-89	1-Jun-17
11	REBY K B	PGT	11-Apr-83	4-Jun-18
12	RANJINI VARMA	PGT	23-Jun-61	7-Jun-93
13	SRIVIDYA R.	PGT	2-Jan-81	2-Jun-08
14	SINDHU S.	PGT	30-May-69	9-Aug-99
15	S. HEMALATHA	TGT	8-May-62	24-Jun-86
16	RACHEL THOMAS	TGT	31-May-67	2-Jul-98
17	MANJU S.	TGT	27-Feb-72	7-Jul-99
18	SUNIL S.	TGT	23-Feb-80	1-Jun-09
19	R. KUMARI MAYA	TGT	3-Apr-73	21-Oct-98
20	ANN JACKSON PANAKKAL	TGT	15-Dec-78	1-Jun-12
21	SANGEETHA K.P.	TGT	19-Dec-74	20-Jun-01
22	PREETHI RAJEEV	TGT	16-Jun-74	11-Jul-08
23	VINITHA SANTOSH	TGT	16-May-65	28-Jul-99
24	YAMUNA VARMA	TGT	10-Jan-72	31-May-00
25	STANLEY ARUN C A	TGT	19-Apr-80	3-Jun-13
26	PREETHY JAYARAJ	TGT	16-Dec-75	1-Jun-09
27	JISMOL K J	TGT	30-May-84	2-Jun-14
28	ANUMOL ANTONY	TGT	2-May-76	2-Jun-08
29	NALINI N.	PRIMARY HEAD	27-Jul-69	2-Jun-08
30	DAISY SANTHOSH	PRT	31-May-67	2-Jun-97
31	VIDHYA RAMAKRISHNAN	PRT	27-Oct-77	1-Jun-12
32	RACHNA RAVINDRAN	PRT	3-Oct-80	6-Aug-12
33	VIDHYA VENUGOPAL	PRT	15-Nov-78	3-Jun-13
34	JAYA RAJAN	PRT	25-May-79	3-Jun-13
35	SARITHA V G	PRT	17-May-81	3-Jun-13
36	DIVYA P RANGAN	PRT	8-Mar-82	3-Jun-13
37	MANEESHA V	PRT	25-Apr-85	2-Sep-13
38	ANJU K	PRT	30-Nov-77	2-Jun-14
39	RESHMI S PILLAI	PRT	23-Dec-82	1-Jun-15
40	SHILPA S	PRT	17-May-86	1-Jun-15
41	PRADEEP B	PRT	21-Dec-81	3-Jun-15
42	SUMA RAJESWARY K	PRT	06-Apr-84	1-Jun-16
43	HUSNA A K	SPL EDUCATOR	27-May-81	1-Jun-18
44	KANCHANA CHANDRAN	COUNSELLOR	25-Nov-84	1-Jun-17
45	SONIAMOL T P	PRT	10-Apr-88	1-Jun-18
46	DHANALAKSHMI A S	PRT	26-Sep-89	1-Jun-18
47	ANITHA S	LIBRARIAN	28-Dec-87	3-Jun-19
48	DEENA REBEIRO	KG TEACHER	23-Jun-89	3-Jun-19
49	VIVEK V	PRT	15-May-93	3-Jun-19

13. Details of salary being paid by the school to teaching staff/non teaching staff (to be updated time to time)

Designation	7 <sup>th</sup> Pay Basic	7 <sup>th</sup> Pay Level	% of DA	% of HRA	EPF Contribution
PRT	35400	06	17	16	12
TGT	44900	07	17	16	12
PGT	47600	08	17	16	12
SUB STAFF	18000	01	17	16	12

14. Mode of payment of salary

- |  |            |
|--|------------|
| (i) Name of the Bank through which salary is drawing | SBI        |
| (ii) Through single cheque transfer advice           | SINGLE CHQ |
| (iii) Individual cheque                              |            |
| (iv) Cash  |            |

15. Library facilities

- |  |       |
|--|-------|
| (i) Size of the Library in sq. feet    | 4380  |
| (ii) No. of periodicals                | 20    |
| (iii) No. of Dailies                   | 12    |
| (iv) No. of Reference books class wise | 13946 |
| (v) No. of Magazine                    | 8     |
| (vi) Others                            |       |

16. Name of the Grievance/redressal Officer with Email, Ph. No. Fax No.

Mrs. Mala B Menon

17. Members of Sexual Harassment Committee

Principal, Vice Principal  
PTA President, Head Girl  
Asst. Head Girl

18. Section wise enrolment of School for the current session

Class      Section      Enrolment

Class	Section	Enrolment
LKG	LKG A	22
	LKG B	21
UKG	UKG A	30
	UKG B	29
I	I A	30

	I B	30
II	II A	27
	II B	28
III	III A	40
	III B	39
IV	IV A	37
	IV B	37
V	V A	30
	V B	30
VI	VI A	40
	VI B	40
VII	VII A	42
	VII B	41
VIII	VIII A	42
	VIII B	42
IX	IX A	42
	IX B	41
X	X A	44
	X B	44
XI	XI A	40
	XI B	40
	XI C	32
XII	XII A	34
	XII B	37
	XII C	32
TOTAL		1063

19. Academic session period from June to March

20. Vacation period from April to May

21. Admission period from February to April